

# Coronavirus Policy



Supporting those who Support others

Hive are committed to ensuring the health, safety and welfare of all volunteers and users of the Hive Community Hub.

If you have **tested positive** for the virus or have symptoms of COVID 19 or other relevant virus **i.e. a temperature (fever), a new continuous cough, or a change in/loss of smell or taste then please do not enter the building.**

If you need to **Self-Isolate** then please follow the current NHS guidelines

All organisations, volunteers and users of the Hive Hub when we are under Covid restrictions **must** adhere to the National and Local Guidelines in force at the time.

This includes:

- Regularly cleaning your hands using alcohol-based hand rub or soap and water.
- When coughing and sneezing, covering your mouth and nose with a flexed elbow or tissue, throwing this tissue away immediately and washing your hands
- Avoiding close contact with anyone who has any of the symptoms of COVID-19
- Observing social distancing and where social distancing is not possible use PPE

Alcohol based hand sanitiser is provided at each of the Hub's entrances.

Organisations using the Hive Community Hub should provide their own hand sanitisers and cleaning materials appropriate for the activities they are organising.

To allow social distancing in the HIVE kitchen, it has been limited to three users at a time. No-one should enter the kitchen if there are already 3 users present.

You must wipe down hard surfaces and contact surfaces in the kitchen after each use, e.g. kettles, worktops, tables, equipment buttons etc. using antibacterial cleaner

Cutlery and crockery should not be shared. Please wash and dry the cutlery and crockery after each use using drying cloths which hirers should provide.

Each hirer will be responsible for their own safety arrangements and for the evacuation of any of their clients.

Organisations using Friars Hall and the Joy Abbott Hall should have their own Covid guidelines which indicates

- If and when masks should be worn
- The distancing of seats in Friars Hall and pews to be used in the Joy Abbott Hall
- The ventilation arrangements appropriate for the activities taking place.